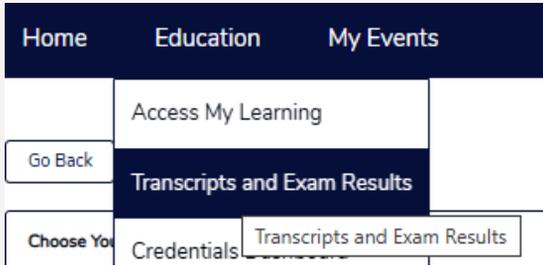


How to Navigate Your CE Transcript

- 1 Access your account by navigating to [ASPPA](#), [NAPA](#), [NTSA](#), or [PSCA](#), and select **My Account** from the top menu bar. Enter your **Username** and **Password**, and then select **Login**. Navigate to the **Education** tab and select **Transcripts and Exam Results** from the dropdown



Pro tip

CE can also be self-reported from the **Transcripts and Exam Results** page



- 2 Select the **Full Continuing Education Transcript** from the dropdown. Fill in the desired date range, click **Next**

Choose Your Transcript Report Format

Full Continuing Education Transcript: This option creates a list of all documented learning activities and exams during a specified timeframe.

Credential Renewal Progress: This option creates a list of all documented learning activities applied towards each credential you hold, during the current CE cycle or a specified timeframe.

*Please select your transcript type

Full Continuing Education Transcript

*Start Date

Feb 17, 2026

*End Date

Feb 17, 2026

Next

- 3 Your CE transcript will generate in a separate window as a PDF



4401 N. Fairfax Dr, Suite 600
Arlington, VA 22203

Full Continuing Education Transcript
For Transcript Activities Between 11-01-2025 and 02-17-2026

This transcript shows all Continuing Education activities completed by the individual within the specified timeframe. The Program Credentials to which the activity may apply are listed. This list may not correspond to the credentials held by the individual.

Alexandra Cetester1
Alexandra Cetester1
1234 Testing Lane Silver Spring, Maryland, 20902
United States

Date	Description	Activity Type	Exam Result	Self Reported?	Credits
01-07-2026	On-Demand PSCA Webcast	Relevant Topics	N/A	No	1.0
01-07-2026	On-Demand PSCA Webcast	3rd Party	N/A	No	1.0
01-07-2026	test self reporting	Ethics	N/A	Yes	1.0
02-17-2026	Self Reporting Job Aid	Relevant Topics	N/A	Yes	2.0
Total Credits:					5.0

If you have any questions regarding your CE credits, please contact ARA Customer Care at customercare@usaretirement.org or at (703) 516-9300.

Pro tips

Description = CE Activity Name

Activity Type = CE Type (Relevant Topics, Ethics, Third Party)*

Self Reported = Yes OR No

Credits = CE Credit Amount

**JBEA & ERPA certificates need to be generated by the ARA. Please contact customercare@usaretirement.org*

