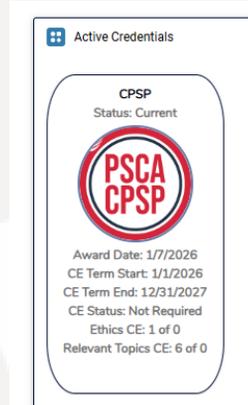
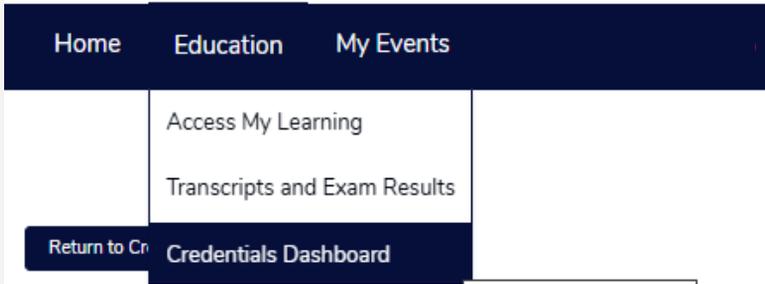


How to Access & Navigate CE Progress Page

- 1 Access your account by navigating to [ASPPA](#), [NAPA](#), [NTSA](#), or [PSCA](#), and select **My Account** from the top menu bar. Enter your **Username** and **Password**, and then select **Login**. Navigate to the **Education** tab and select **Credentials Dashboard** from the dropdown. Select your **active credential**.



- 2 Your Continuing Education Progress will show on the screen, this is showcased in a few ways:

- ▶ **Summary:** High level CE critical information (CE status, cycle dates, etc.)
- ▶ **Credential Certificate:** Download a certificate of your credentials

SUMMARY		CREDENTIAL CERTIFICATE	
Credential CPSP	Days to Lapse 667	Download a printable copy of your credential	
Term Start Date 1/7/2026	Term End Date 12/31/2027	Download Certificate	
CE Status Not Required	Credential Status Current	ADD CE Hours	

- ▶ **Relevant Topics & Ethics:** Showcases earned and outstanding CE

RELEVANT TOPICS		ETHICS	
Required CE	No Results	Required CE	No Results
Earned CE	6 ✓	Earned CE	1 ⚠
Outstanding CE	0 ✓	Outstanding CE	0 ✓

How to Access & Navigate CE Progress Page

- ▶ Continuing Education Reported in the Current Cycle: A full view of all reported CE in the current CE cycle including American Retirement Association reported and self reported CE

Continuing Education Reported in the Current Cycle						
	Description	Date	Provider	CE Type	CE Hours	Is Self Reported?
1	PSCA_NATIONAL_GS1	5/4/2026	ARA	Relevant Topics	2	
2	PSCA_NATIONAL_WS1	5/4/2026	ARA	Relevant Topics	1	
3	Self Reporting Job Aid	2/17/2026	CE University	Relevant Topics	2	✓
4	On-Demand PSCA Webcast	1/7/2026	ARA	Relevant Topics	1	
5	test self reporting	1/7/2026	Katherine University	Ethics	1	✓

 **Pro tip**
Edit or delete your self reported CE entries here.

3 Edit self reported CE entry fields then select **Save**

* Description ⓘ
Self Reporting Job Aid

* Type of CE (Relevant Topics or Ethics)
Relevant Topics

* Number of CE Credits
2

* Provider ⓘ
CE University

* Date ⓘ
Feb 17, 2026

Select which credential(s) the CE applies to. Click on the credential under "Available" and use the > to move it to "Selected" Program credentials: CPSP

4 Delete CE self reported entry by selecting **YES**

Are you sure to delete the CE?
Note: All the related CEs will also be deleted!